

FCQ Committee Meeting Minutes

Date	Wednesday 18 February 2026
Time	5.30pm – 7:00pm
Location	MS Team – invitation to be email out
Attendees	Rebecca Denny, Daniela Henninger, Kerryn Stanford, Natasha Ramsay, Alex Price-Busch, Brooke Sandow, Jon O’Mally and Rachael Taylor.
Apologies	Martina Kingi
Chair	Rebecca Denny
Secretary	Daniela Henninger
Minute Taker	Daniela Henninger (Audio Recording)

Proposed Motions

Start Recording	Moved	Seconded
Motion 1. FCQ committee to accept the minutes dated 26 November 2025. Motion 1 moved	Brooke Sandow	Alex Price-Busch
Motion 2. FCQ committee approves the change of financial year end to 30 June at section 19 in the Rules of Association and that it be proposed to the members via special resolution at the AGM. Motion 2 moved	Natasha Ramsay	Kerryn Stanford
Motion 3. FCQ committee approves the engagement of DNV Business Assurance Australia as the external auditor required to obtain certification to the International Standard of Organisation 9001. Motion 3 moved	Daniela Henninger	Brooke Sandow
Motion 4. FCQ committee to accept the December 2025 Treasurer’s Report. Motion 4 moved	Brooke Sandow	Natasha Ramsay
Motion 5. FCQ committee to approve the revised budget for the period ending 30 June 2026. Motion 5 moved	Daniela Henninger	Natasha Ramsay
Motion 6. FCQ Committee approves the engagement of an external facilitator to support and guide the development of the Strategic Plan 2026 process. Motion 6 moved	Natasha Ramsay	Brooke Sandow

Meeting Agenda

1	START RECORDING		
1.1	<p>Meeting Opened – 5:30pm</p> <p>Acknowledgement of Country</p> <p>In the spirit of reconciliation, FCQ acknowledges the Traditional Custodians of Country throughout Australia and their connections to land, waters and community. We pay our respect to the people, the cultures and the Elders past and present and extend that respect to all Aboriginal and Torres Strait Islander peoples with us today.</p> <p>Apologies – Martina Kingi</p> <p>Previous Minutes: 26.11.2025</p>	Rebecca Denny	
1.2	<p>Motion - FCQ committee to accept the minutes dated 26 November 2025.</p> <p>Motion 1 moved</p>	Brooke Sandow	Alex Price-Busch
2.	<p>FCAQ Chair Update</p> <ul style="list-style-type: none"> Rep Council meeting held on 9-10/02/26 attended by Rebecca, Natasha and Jon <ul style="list-style-type: none"> - New FCA Chair appointed AGM scheduled 24 March 2026 Confirmation of committee positions up for election. Roles up for election are Treasurer, Vice Chair, and general committee member. Needs to be sent out by 03.03.2026. 	Rebecca Denny	
2.1	<p>Murri Connection Update</p> <ul style="list-style-type: none"> More than 50% of Murri Connection members attending the FCQ conference 		
3.	<p>FCQ CEO Report and Operations: Has been shared through SharePoint.</p> <ul style="list-style-type: none"> State government budget submission attached for review Change to financial year requires special resolution at AGM to amend ROA <p>Motion – FCQ committee approves the change of financial year end to 30 June at section 19 in the Rules of Association and that it be proposed to the members via special resolution at the AGM.</p> <p>Motion 2 moved</p>	Jon O’Mally	
		Natasha Ramsay	Kerryn Stanford

	<p>Motion – FCQ committee approves the engagement of DNV Business Assurance Australia as the external auditor required to obtain certification to the International Standard of Organisation 9001. Motion 3 moved</p>	Daniela Henninger	Brooke Sandow															
4.	<p>Secretary’s Report: Has been share through SharePoint.</p>	Daniela Henninger																
5.	<p>Treasurer Report: Has been share through SharePoint.</p>	Kerryn Stanford																
5.1	<p>Key Discussion Points</p> <ul style="list-style-type: none"> Finance subcommittee meeting 27/01/26 Finance subcommittee reviewed the bank reconciliations and ratified the transactions for the period 01/09/25 to 31/12/25. Actual to budget results attached for review and discussion Mid year budget review completed by finance team for review and discussion <p>December 2025 Financial Report</p> <table border="1"> <thead> <tr> <th>Bank Balances</th> <th>Dec 25 \$</th> <th>Aug 25 \$</th> </tr> </thead> <tbody> <tr> <td>CORE (only account) 10421429</td> <td>312,760.52</td> <td>233,293.54</td> </tr> <tr> <td>EVERYDAY SAVER</td> <td>413,655.64</td> <td>408,783.49</td> </tr> <tr> <td>SPECIAL PURPOSE 30803946</td> <td>2,571.56</td> <td>2,633.95</td> </tr> <tr> <td>Total</td> <td>728,987.72</td> <td>644,710.98</td> </tr> </tbody> </table>	Bank Balances	Dec 25 \$	Aug 25 \$	CORE (only account) 10421429	312,760.52	233,293.54	EVERYDAY SAVER	413,655.64	408,783.49	SPECIAL PURPOSE 30803946	2,571.56	2,633.95	Total	728,987.72	644,710.98		
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5.3	<p>Motion – FCQ committee to approve the revised budget for the period ending 30 June 2026. Motion 5 moved</p>	Daniela Henninger	Natasha Ramsay															
6.	<p>Membership Report (to be viewed on SharePoint)</p>	Rachael Taylor																
6.1	<p>2026 Membership update</p> <ul style="list-style-type: none"> 77% of memberships renewed and processed via electronic portal New processes for managing memberships have been documented and recorded by Operations Memberships not finalised by end of grace period attached for review Operations pursuing outstanding applications Membership audit to commence 24/02/26 																	

	Membership Type	Total Members		
	Associate	40		
	Associate <u>Non-Practising</u>	-		
	Accredited	74		
	Accredited <u>Non-Practising</u>	23		
	Affiliate	60		
	Student	16		
	Life	3		
	TOTAL	216		
7.	General Business (Committee concerns and contributions)		Rebecca Denny	
	<p>Strategic Planning 2026 - Jon highlighted the importance of the preparation for the upcoming Strategic Planning Day and initiated discussion regarding the potential engagement of an external facilitator to guide the process. Rachael has obtained three quotes for consideration. Jon has also submitted a grant application to Queensland Gives, with a funding decision expected in April 2026. Jon and Rachael both expressed strong support for engaging a facilitator to ensure the planning day is well-structured and productive. Committee members acknowledged the value this could bring, and there was general agreement that this approach would be beneficial. Rebecca suggested holding a short meeting after the conference on the 27.03.2026 to start brainstorming and information gathering.</p> <p>Motion - FCQ Committee approves the engagement of an external facilitator to support and guide the development of the Strategic Plan 2026 process.</p> <p>Motion 6 moved</p>		Natasha Ramsay	Kerryn Standford
8.	Next FCQ Management Committee Meeting:		Rebecca Denny	
	TBC			
	Close of Meeting: 18:35pm			

FCQ Chair: Rebecca Denny

FCQ secretary: Daniela Henninger

Date: 18.02.2026

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Signature: *Rebecca Denny*

Signature: *D. Henninger*