

## FCQ Committee Meeting Agenda

<b>Date</b>	Wednesday 26 November 2025
<b>Time</b>	5.38pm – 7:00pm
<b>Location</b>	MS Teams
<b>Attendees</b>	Rebecca Denny, Daniela Henninger, Natasha Ramsay, Martina Kingi, Alex Price-Busch, Brooke Sandow, Jon O’Mally and Rachael Taylor.
<b>Apologies</b>	Carol Eapen
<b>Chair</b>	Rebecca Denny
<b>Secretary</b>	Daniela Henninger
<b>Minute Taker</b>	Daniela Henninger (Audio Recording)

## Proposed Motions

<b>Start Recording</b>	<b>Moved</b>	<b>Seconded</b>
<b>Motion 1.</b> FCQ committee to accept the minutes dated 24 September 2025. <i>Motion passed</i>	Natasha Ramsay	Martina Kingi
<b>Motion 2.</b> FCQ committee to approve the new HR and Operational Policies as follows: <ul style="list-style-type: none"> <li>• FCQ Employee Code of Conduct Policy</li> <li>• FCQ Expense Policy</li> <li>• FCQ Induction Policy</li> <li>• FCQ Media Policy</li> <li>• FCQ Recording and Sharing of Online Sessions Policy</li> <li>• FCQ Recruitment and Selection Policy</li> </ul> <i>Motion passed</i>	Natasha Ramsay	Daniela Henninger
<b>Motion 3.</b> FCQ committee to accept the November Treasurer’s Report. <i>Motion passed</i>	Martina Kingi	Brooke Sandow
<b>Motion 4.</b> FCQ committee to approve the Membership Fees proposed for 2026 membership year including the removal of the agency affiliate incentive. <i>Motion passed</i>	Natasha Ramsay	Daniela Henninger

## Meeting Agenda

<b>1</b>	<b>START RECORDING</b>		
1.1	<p><b>Meeting Opened – 5:30pm</b></p> <p><b>Acknowledgement of Country</b></p> <p>In the spirit of reconciliation, FCQ acknowledges the Traditional Custodians of Country throughout Australia and their connections to land, waters and community. We pay our respect to the people, the cultures and the Elders past and present and extend that respect to all Aboriginal and Torres Strait Islander peoples with us today.</p> <p>Apologies – Carol Eapen</p>	Rebecca Denny	
1.2	<p>Previous Minutes:</p> <p><b>Motion 1</b> - FCQ committee to accept the minutes dated 24 September 2025.</p> <p>Motion passed</p>	Natasha Ramsay	Martina Kingi
<b>2.</b>	<p><b>FCAQ Chair Update</b></p> <p><b>FCA AGM Update</b></p> <p>The FCA AGM was held in Melbourne on 17 Nov 2025. Two board members were elected. The AGM itself was largely procedural, with the financials passed without issue. Following the AGM, a full day of facilitated discussions took place between the State peak bodies, FCA and the FCA Board to explore how all parties can work more effectively together. The session was viewed as highly positive, particularly as non-financial counselling board members were able to hear directly from States about current challenges and impacts.</p>	Rebecca Denny	
2.1	<p><b>Murri Connection Update</b></p> <ul style="list-style-type: none"> <li>• Planning has commenced for the upcoming conference.</li> <li>• The Murri Connection likely to prepare a video presentation, proposed topics include “A Day in the Life of a First Nations Financial Counsellor”.</li> <li>• Discussed misconceptions between agencies and Murri Connection continues to affect First Nations workers.</li> <li>• Discussed support available, potential discussions between FCQ and Agency Managers.</li> <li>• Murri Connection planning to meet on the Monday prior to the conference.</li> </ul>	Martina Kingi	

<p><b>3.</b></p>	<p><b>FCQ CEO Report and Operations:</b> Has been shared through SharePoint.</p> <p><b>Strategic Planning Day</b></p> <ul style="list-style-type: none"> <li>• application for funding being considered through Queensland Gives grant application – see draft documents to review</li> <li>• application closing date 12/12/25</li> <li>• successful projects to commence from 01/07/26</li> <li>• rescheduling strategic planning day to July 2026</li> </ul> <p>Rachael provided an update on the grant application and advised that she has spoken with several consultants.</p> <p>Discussion supportive of application for grant to support volunteer committee in structuring strategic plan.</p> <p>Operational and HR Policies shared for committee consideration.</p> <p>Motion 2 – FCQ committee to approve the new HR and Operational Policies as follows:</p> <ul style="list-style-type: none"> <li>• FCQ Employee Code of Conduct Policy</li> <li>• FCQ Expense Policy</li> <li>• FCQ Induction Policy</li> <li>• FCQ Media Policy</li> <li>• FCQ Recording and Sharing of Online Sessions Policy</li> <li>• FCQ Recruitment and Selection Policy</li> </ul> <p>Motion passed</p>	<p>Jon O’Mally</p> <p>Rachael Taylor</p> <p>Natasha Ramsay</p>	<p>Daniela Henninger</p>															
<p><b>4.</b></p>	<p><b>Secretary’s Report:</b> Has been share through SharePoint.</p>	<p>Daniela Henninger</p>																
<p><b>5.</b></p> <p>5.1</p> <p>5.2</p>	<p><b>Treasurer Report:</b> Has been share through SharePoint.</p> <table border="1" data-bbox="284 1594 1046 1843"> <thead> <tr> <th>Bank Balances</th> <th>Sept 25 \$</th> <th>Aug 25 \$</th> </tr> </thead> <tbody> <tr> <td>CORE (only account) 10421429</td> <td>149,061.08</td> <td>233,293.54</td> </tr> <tr> <td>EVERYDAY SAVER</td> <td>409,976.24</td> <td>408,783.49</td> </tr> <tr> <td>SPECIAL PURPOSE 30803946</td> <td>985.18</td> <td>2,633.95</td> </tr> <tr> <td><b>Total</b></td> <td><b>560,022.50</b></td> <td><b>644,710.98</b></td> </tr> </tbody> </table> <p>Key Discussion Points</p> <ul style="list-style-type: none"> <li>• Finance subcommittee meeting held 5/11/25</li> <li>• Subcommittee reviewed the bank reconciliations as at 30/9/25 and ratified the transactions between</li> </ul>	Bank Balances	Sept 25 \$	Aug 25 \$	CORE (only account) 10421429	149,061.08	233,293.54	EVERYDAY SAVER	409,976.24	408,783.49	SPECIAL PURPOSE 30803946	985.18	2,633.95	<b>Total</b>	<b>560,022.50</b>	<b>644,710.98</b>	<p>Rebecca Denny</p>	
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	<p>1/9/25 and 30/9/25 in accordance with the financial delegations set out in the FCQ Finance Policy.</p> <ul style="list-style-type: none"> <li>• Actual to budget reporting reviewed for quarter</li> <li>• Proceeding with preparation to seek a change to the Association's financial year with a special resolution to be proposed to Members at the 2026 AGM</li> <li>• FYE2025 audited financials near completion as required to meet funding obligations</li> <li>• GST and PAYG obligations are up to date</li> <li>• Employee superannuation obligations are up to date</li> </ul> <p>Motion 3 – FCQ committee to accept the November Treasurer's Report.  <b>Motion passed</b></p>	Martina Kingi	Brooke Sandow
<b>6.</b>	<b>Membership Report (to be viewed on SharePoint)</b>		
6.1	Membership webinar held on 6 November 2025 in preparation for renewal via online platform	Rachael Taylor	
6.2	Applications for membership in period approved by FCQ Operation team as per delegation shown on November Membership Report.		
6.3	<p><b>Review of Membership Fees</b></p> <ul style="list-style-type: none"> <li>• The committee reviewed and compared membership fees with those of other states.</li> <li>• It was agreed that the proposed 2026 fees are reasonable.</li> <li>• The committee noted that the range of services and support offered to members has significantly improved, and financial counsellors are benefiting from these enhanced offerings.</li> <li>• The committee discussed the option of applying discounted pricing for members who are unemployed. This matter will be further considered by Operations team and the matter brought back to committee for consideration.</li> <li>• The committee also discussed and confirmed removal of the Agency Affiliate Membership category.</li> <li>• The committee discussed and will consider introduction of an Agency Affiliate Membership structure in 2026.</li> </ul> <p><b>Motion 4.</b>          FCQ committee to approve the Membership Fees proposed for 2026 membership year including the removal of the agency affiliate incentive.  <b>Motion passed</b></p>	Natasha Ramsay	Daniela Henninger

7.	<b>General Business (Committee concerns and contributions)</b> <ul style="list-style-type: none"> <li>• AGM to be held during the conference on 24 March 2026.</li> <li>• Jon provided an update on recent consultations with several government departments.</li> <li>• Discussion around recent engagement with the Department of Women. Rachael provided an overview of a highly productive meeting held last week. The department demonstrated a strong understanding and recognition of Financial Counselling as a profession.</li> </ul>	Rebecca Denny	
8.	<b>Next FCAQ Management Committee Meeting: 18.02.2026</b>	Rebecca Denny	
	<b>Close of Meeting: 7pm</b>		

**FCAQ Chair: Rebecca Denny**

**FCAQ secretary: Daniela Henninger**

**Date:** 19/11/2025

**Date:** 26.11.2025

**Signature:** *Rebecca Denny*

**Signature:** *D. Henninger*