

FCAQ Committee Meeting Agenda	
Date	Wednesday 19 February 2025
Time	5.30pm – 7:00pm
Location	MS Team – invitation to be email out
Attendees	Rebecca Denny, Carol Eapen, Daniela Henninger, Kerryn Stanford, Natasha Ramsay, Brian Browne, Alex Price-Busch, Jon O'Mally and Rachael Taylor.
Apologies	Martina Kingi
Chair	Rebecca Denny
Secretary	Daniela Henninger
Minute Taker	Daniela Henninger (Audio Recording)

Proposed Motions	Moved	Seconded
<p>Motion 1. FCAQ committee to accept the minutes dated 11/12/2024. Motion 1 passed</p>	Natasha Ramsay	Alex Price-Busch
<p>Motion 2. FCAQ committee to approve and recommend the proposed amendments to the Rules of Association as a resolution for the March 2025 AGM. Motion 2 passed</p>	Carol Eapen	Natasha Ramsay
<p>Motion 3. FCAQ Committee to approve and recommend the proposed name change for FCAQ to Financial Counselling Queensland Inc. as a resolution for March 2025 AGM. Motion 3 passed</p>	Natasha Ramsay	Kerryn Stanford
<p>Motion 4. FCAQ Committee to approve the amendments to the FCAQ Governance Charter and accept the new policy FCAQ Management Committee Charter. Motion 4 passed</p>	Briane Browne	Natasha Ramsay
<p>Motion 5. FCAQ Committee to approve and accept the new policy FCAQ Dispute and Grievance Policy. Motion 5 passed</p>	Alex Price-Busch	Kerryn Stanford
<p>Motion 6. FCAQ Committee to approve and accept the new policy FCAQ Membership Related Appeals Policy. Motion 6 passed</p>	Natasha Ramsay	Carol Eapen
<p>Motion 7. FCAQ Committee to approve that method for voting at the AGM will be via a show of hands for motions required to adopt the financial statements and approve the auditor and approve the name change</p>	Natasha Ramsay	Carol Eapen

Motion 7 passed		
Motion 8. FCAQ Committee to accept the Secretary Report. Motion 8 passed	Carol Eapen	Natasha Ramsay
Motion 9. FCAQ Committee to accept the December 2024 Treasurers Report. Motion 9 passed	Daniela Henninger	Natasha Ramsay
Motion 10 FCAQ Committee to accept the 2024 Financial Statements and Audit Report. Motion 10 passed	Natasha Ramsay	Carol Eapen
Motion 11. Ratification of bank accounts from 1 November 2024 to 31 January 2025. Motion 11 passed	Natasha Ramsay	Alex Price-Busch
Motion 12. FCAQ Committee to approve Conference Budget 2025. Motion 12 passed	Carol Eapen	Natasha Ramsay
Motion 13. FCAQ Committee to approve the membership applications presented in the membership report. Motion 13 passed	Kerryn Stanford	Natasha Ramsay

Meeting Agenda			
1	Meeting Opening – 5:30pm	Rebecca Denny	
1.1	Acknowledgement of Country In the spirit of reconciliation, FCAQ acknowledges the Traditional Custodians of Country throughout Australia and their connections to land, waters and community. We pay our respect to the people, the cultures and the Elders past and present and extend that respect to all Aboriginal and Torres Strait Islander peoples with us today.		
1.2	Apologies – Martina Kingi		
1.3	Previous Minutes: Motion 1 (11/12/2024) Motion 1 passed	Natasha Ramsay	Alex Price-Busch

2.	<p>FCAQ Chair Update</p> <ul style="list-style-type: none"> - The Representative Council meeting was held last week. - A working group has been established to discuss core values and the specific role of the Rep Council - The Workplace Survey was distributed on 19.02.2025. The survey aims to gather insights into employee satisfaction, workplace culture, and demand. 	Rebecca Denny									
2.1	<p>Murri Connection Update</p> <ul style="list-style-type: none"> - The team has welcomed new members, strengthening its capacity and representation. - Plans are underway to develop a new video aimed at raising awareness and promoting the Murri Connection's initiatives. - Ongoing discussions are being held regarding training programs 	Alex Price-Busch									
2.2	<p>Policy Sub-Committee Update</p> <ul style="list-style-type: none"> - Presentations of ROA and recommendations, Motions 2 to 6 were discussed and passed - The sub-committee has received Pro-Bono legal support to assist in the development and refinement of policies 	Brian Browne									
2.3	<p>AGM update and preparation.</p> <p>Motion 7 – Approval of voting method for virtual AGM</p> <ul style="list-style-type: none"> - Process: Electronic voting form to be used within the voting period. - A phone voting option will be offered via the Vice Chair. - Show hands voting will be used for special resolutions 	Rachael Taylor									
3.	<p>FCAQ CEO Report: Has been share through SharePoint.</p> <ul style="list-style-type: none"> - Jon is actively engaging with the new ministers. - Jon is planning a road trip to connect with agencies and stakeholders. - 	Jon O'Mally									
4.	<p>Secretary's Report: Has been share through SharePoint.</p> <p>Motion 8 passed</p>	Daniela Henninger Carol Eapen	Natasha Ramsay								
5. 5.1	<p>Treasurer Report: Has been share through SharePoint.</p> <p>Bank Balances as of 31 January 2025</p> <table border="1" data-bbox="277 1696 906 1843"> <thead> <tr> <th>ACCOUNTS</th> <th>BANK BALANCES</th> </tr> </thead> <tbody> <tr> <td>Main</td> <td>\$289,237.84</td> </tr> <tr> <td>Special Purpose</td> <td>\$617.67</td> </tr> <tr> <td>Everyday Saver</td> <td>\$202,029.54</td> </tr> </tbody> </table>	ACCOUNTS	BANK BALANCES	Main	\$289,237.84	Special Purpose	\$617.67	Everyday Saver	\$202,029.54	Kerryn Stanford	
ACCOUNTS	BANK BALANCES										
Main	\$289,237.84										
Special Purpose	\$617.67										
Everyday Saver	\$202,029.54										

	Total Cash	\$491,885.05		
5.2	<p><u>Key Items</u></p> <ul style="list-style-type: none"> • 2024 FCAQ Financial Statements and Audit Report • Conference 2025 Budget to be reviewed. • 6 monthly review of operational budget. <p>Motion 9 to accept the Treasurer's Report. Motion 9 passed</p> <p>Motion 10 to accept the 2024 Financial Statements and Audit Report. Motion 10 passed</p>		Daniela Henninger	Natasha Ramsay
5.3	<p><u>Ratification of Accounts</u></p> <p>Motion 11 - The committee is ratifying the bank transactions for 1/11/2024 to 31/1/2025. Motion 11 passed</p>		Natasha Ramsay	Carol Eapen
5.4	<p><u>Conference Budget to be reviewed</u></p> <ul style="list-style-type: none"> - Discussions regarding the potential increase in ticket prices. - Discussions about the location for the 2026 conference. - <p>Motion 12 to approve the 2025 Conference budget. Motion 12 passed</p>		Carol Eapen	Natasha Ramsay
5.5	<p>FCA Conference Cost Projections</p> <ul style="list-style-type: none"> - Costs are similar to those from last year 			
6.	Membership Report (to be viewed on SharePoint)		Rachael Taylor	
6.1	<p>2024 Membership Approvals Motion 13 passed</p>		Kerryn Stanford	Natasha Ramsay
6.2	<p>Application to Upgrade from Associate to Accredited, first attempt marked as not competent, serious breaches identified in case notes provided by member. Operations team providing member with feedback around concerns and options to provide another deidentified case study or alternatively participate in FCAQ case study. Operations understand the importance of providing support and opportunities for 2nd and 3rd attempts as per procedure operations team have implemented with approval of Management Committee.</p>			

7.	General Business (Committee concerns and contributions) <ul style="list-style-type: none"> - There are no updates on the current member complaint. - Carol mentioned that we still need to review the Good Practice Guide, particularly the sections on remote working and conflict of interest, due by mid-March 	Rebecca Denny	
8.	Next FCAQ Management Committee Meeting: 14.05.2025 via Teams 5:30pm	Rebecca Denny	
	Close of Meeting:		

FCAQ Chair: Rebecca Denny

FCAQ secretary: Daniela Henninger

Date: 26/02/2025

Date: 23.02.2025

Signature: *Rebecca Denny*

Signature: *D. Henninger*